

## HOME DRAFTING SERVICES

300 North Fisher

Jonesboro, AR 72401

(870) 931-3178

(870) 974-2008

Rev., Dr. Charles Coleman Draftsperson & Owner

All Drawing done through Home Drafting services will be copyright work any copies made will out permission of Home Drafting services will be subject to legal action.

Home Drafting Services (HDS) is not a licensed architect or structural engineer, we provide drafting services. Therefore, it is the responsibility of the customer/contractor to obtain the services of an architect or equivalent for non-typical conditions in the layout.

### Responsibility of the customer:

The "customer" must locate his/her contractor(s) for the various phases of work to be performed in the construction of the home.

In order draw the Site Plan, the customer must provide the description of the property.

The "customer" is responsible for conferring with contractors (electrical, hvac, plumbing, framers or any installers or engineers on any level, not Home Drafting services personnel we are draftspersons only

### Initial Meeting:

This meeting is between the customer and their representative to communicate the floor layout to HDS. After this meeting, a Preliminary Drawing in PDF will sent to the customer.

The Preliminary Drawing will be done in a Pdf form which allows the customer (1) to verify the layout after the initial meeting and (2) to make written changes by email to the layout at no cost. The Preliminary Drawings in a PDF are to be returned to HDS, by email within two (2) weeks after the delivery date of the PDF drawings.

The Preliminary PDF Drawing will be produced within two (2) weeks of the initial meeting between the customer and Home Drafting Services. This drawing will consist only of floor layout, elevations (Front, Rear, Right and Left), and limited dimensions. The Final Drawing is drawn within four (4) weeks of the returned Preliminary Drawing PDF with written changes.

### Final Pick up Drawings will be done on 24 X 36 Sheets:

*The Final Drawing consists of the following:*

- (1) *Foundation layout,*
- (2) *Floor layouts of floors,*
- (3) *Two Cross Sections, and*
- (4) *Detail of Cabinets and Vanities.*

**(5) SITE PLAN - CUSTOMERS MUST PROVIDE A PLOT PLAN*****Price based on square feet:***

NUMBER OF FLOORS	HEATED SPACE-SQ. FT.	PRICE
1	1,200 to 1,400	\$675.00 INCLUDES 5 SETS OF PLANS, Deposit \$ 200.00
1	1,500 to 1700	\$770.00 INCLUDES 5 SETS OF PLANS Deposit \$ 275.00
1-1 ½	1,800 to 2,000	\$1525.00 INCLUDES 5 SETS OF PLANS Deposit \$ 375.00
	2,200 to 2,500	\$1625.00 INCLUDES 5 SETS OF PLANS Deposit \$ 475.00
2 (with basement)	2,700 - 2,900	\$1800.00 INCLUDES 5 SETS OF PLANS Deposit \$ 575.00

If PDF, DRAWING ARE NEED AN EXTRA \$ 50.00WILL BE ADDED TO THE ABOVE PRICES.

A the **deposit** is required before the Preliminary PDF Drawing is drawn and it is **non-refundable**, if the project is withdrawn at the customer's discretion. This fee attempts to cover the time and supplies.

The **balance is due upon the delivery of the Final drawing**, unless arrangements have been prior to completion date of the Final Drawing.

**Changes:**

TYPES	PRICE
Additional changes made by the customer after the preliminary drawing such as relocation, removing, or adding items.	\$100.00 to \$150.00 per *floor layout
Additional changes made by the customer after the preliminary drawing that affect the floor layout, room layout, elevations, or site.	\$200.00 to \$250.00 per *floor layout

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**File Name:** (customer's last name, year) \_\_\_\_\_

<b>Name:</b>				
<b>Address:</b>				
<b>Phone:</b>				
<b>Floor level:</b>	1	1 1/2	2	2 with basement
<b>Sq. ft:</b>				
<b>Exterior:</b>	Siding_	Brick_	Siding/Brick_	Other:
<b>Roof type:</b>	Gable	Hip	Other:	
<b>Preliminary Drawing: No Cost</b>		<b>Change Drawing: Fees Added</b>		
	Initial Meeting Date:	\$	Change-1 Date:	
	Deposit Date:	\$	Change-2 Date:	
	Delivery Date:	\$	Change-3 Date:	
	Date Returned:			
	Date Completed:		<i>Date Received:</i>	
<b>Final Drawings:</b>				
Date Completed:		Date Balance Paid: \$		
Delivery Date:				
Copies (sets):				

**\*Any plans sent to contractors by Home Drafting Services, on the customer's request will be paid for in Advanced by the customers (no single sheets will be sent out, only whole sets of plans).**

By signing, this agreement states that \_\_\_\_\_; customer understands the terms and will comply.

Signature of Customer

Date

Signature of Customer (Spouse)

Date

HDS Representative

Date

